



The Coffeehouse Project®
Life goes better with music.™

Accessibility Nondiscrimination Policy Statement

The Coffeehouse Project (CHP) does not discriminate on the basis of disability in admission or access to, treatment of, or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in **The Coffeehouse Project** services, programs, and activities. **The Coffeehouse Project** has a designated coordinator to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulations, and to coordinate compliance with Sections 504 and 508 of the Rehabilitation Act of 1973. While the above laws mandate equal access to people with disabilities, **The Coffeehouse Project** makes it a priority to establish a workplace and environment that embraces the spirit of the law ensuring an optimal experience for all. Upon request, information will be made available in alternative formats such as Braille, large print, audiotape, and/or computer disc.

ADA Accessibility Policy

We strive to ensure **The Coffeehouse Project** is fully accessible so everyone can take part in our sessions and enjoy our programming.

If you have specific needs or questions about access, please contact Becca Kaian at least 72 hours prior to the event or program. It is our aim to respond within 48 hours.

Email: Becca@thecoffeehouseprojectnj.org
Phone: 201-738-0818

Facilities Access

Although the locations of most of our programs and events vary, we strive to hold CHP events in ADA accessible buildings and follow the accessibility guidelines below. Please contact Becca Kaian for access information on a specific event or program.

Second Story Sessions Program

Second Story Sessions are held at *The PeopleCare Center for Nonprofits*, 120 Finderne Avenue, Bridgewater, NJ 08807. The nearest bus stop to The PeopleCare Center is at the corner of Union and Finderne, about 0.2 miles away. There are accessible parking spots for the main entrance behind the building. The building is accessible. Push-button operated, outward opening, automatic doors are in place at the main entrance. Secondary entrance doors are not automatic but will either be staffed and electronically unlocked or physically opened by CHP staff if required. The nearest fully accessible toilet is on the main floor less than 20 feet away from the cafeteria where classes are held.



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Ticketed Events

One free Essential Companion ticket is available to all ticketed customers who would otherwise be unable to attend the venue. Please contact Becca Kaian for more information or mention this when you book your tickets.

Assistance will be given if requested when queuing; please ask a CHP volunteer or staff member. Assistance may be in the form of portable chairs, priority access, or the option to move to a seated area until access is available.

CHP strives to provide auxiliary aids and services to audience members/participants to ensure equal access and effective communication. If you need an auxiliary aid or other accommodation, contact Becca Kaian at least 72 hours prior to the event or program. For ASL interpreters, please reach out as soon as possible prior to the event -- a minimum of two weeks' notice is optimal.

We offer a viewing area by prior arrangement. A viewing area is defined as a wheelchair user space or seated space with a good view. There is moveable seating available for non-wheelchair users. To request a viewing area, please contact Becca Kaian at becca@thecoffeehouseprojectnj.org or 201-738-0818 at least 72 hours prior to the event so space can be saved for you and your party to enjoy the event together.

Assistance, hearing, and guide dogs are welcome, and fresh drinking water is always available for them upon request. We welcome attendees who need to bring medical equipment, medicines, food, or drink to manage a medical condition. Please contact Becca Kaian with any specific requirements or concerns.

Programs and performances may include light effects, please let us know if you require the avoidance of strobe lights.

In an emergency, please approach any CHP volunteer or staff.

A PDF version of this information can be downloaded at
https://thecoffeehouseprojectnj.org/policy/ADA_Policy_07-21-2020.PDF